

**MOULSFORD PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY
14th OCTOBER 2020, AT 7:30pm BY ZOOM VIDEO CONFERENCE**

PRESENT: Cllr Baker Cllr Bryan (Chair) Cllr Elvy (Vice Chair)
 Cllr Gray (OCC) Cllr Partridge Cllr Sachse
 Cllr Simpson (SODC) Mr G. Twibell (Parish Clerk)

1.	<u>Apologies For Absence</u> None.	<u>Action</u>
2.	<u>Declarations Of Interest</u> None.	
3.	<u>Minutes Of The Previous Meeting</u> Cllr Sachse proposed that the minutes of the parish council meeting on 9th September, 2020, be signed by the chair as a true record. Seconded by Cllr Elvy.	
4.	<p><u>Reports From District and County Council</u> From Cllr Simpson:</p> <ul style="list-style-type: none"> • Local plan nearing adoption, all SODC modifications submitted, final decision - due in December - rests with the Local Plan Inspector. • SODC's 4-year corporate plan approved. Projects can now begin, all supporting major themes including: preserving the natural world, addressing climate change, maintaining community well-being • New HQ will be built in Didcot, not Crowmarsh as initially planned. • Grants available to businesses forced to close due to local lockdowns. • Finance support available for people on lower incomes and told to self-isolate. • Rural broadband gigabit voucher scheme provides up to £7,000 to upgrade rural properties and businesses, but needs a local coordinator. Clerk to test the interest of two residents who have expressed dissatisfaction with the current provision. • New consultation on electric vehicle usage and charging. • Large backlog in planning applications. Delegation scheme extended to July 2021, changes to ensure applications are dealt with in due time and protect ward councillor's rights to call in applications when officers and parish councils disagree. • Moves to a single or multiple unitary authorities have been delayed. <p>From Cllr Gray:</p> <ul style="list-style-type: none"> • Having been informed of a lack of progress by OCC Highways on a speed survey for Halfpenny Lane, agreed to chase with the responsible officer. • Suggested the parish council apply annually for funding from his councillor priority fund to help continue to maintain the A329 footway north of the prep school to the filling station, and for other similar priority work around the village. • Advised that recent partial surfacing work on Ferry Lane will not jeopardise full resurfacing in the next financial year. Prior to this work the entirety of the lane will surface tested leading to a better finished result. • OCC is seeking authority from the department of transport to employ traffic wardens in a bid to halt continuing parking abuse, especially near railway stations. 	<p align="right">Clerk</p> <p align="right">Cllr Gray</p> <p align="right">Clerk</p>
5.	<p><u>Planning Applications and Enforcement</u> P20/S3469/DIS. Land to the rear of 18-42 (even numbers) Underhill. Discharge of condition 4 Construction Traffic Management on planning application P18/S2681/FUL and P15/S4368/FUL (new sewage plant) to provide for a raised treatment plant to allow the potential for a gravity outfall. No public consultation, for information only.</p> <p>P20/S3036/HH Cunnecot, 1 Glebe Close, Moulsoford, OX10 9JA Single storey side extension. MPC NSV. SODC Approved.</p> <p>P20/S3012/FUL Cranford House School, Moulsoford, OX10 9HT Variation of conditions 10&11 - pre-occupancy conditions on application ref. P16/S4099/FUL. MPC NSV. SODC Considering.</p> <p>P20/S2831/HH Beetle Cottage, Ferry Lane, Moulsoford, OX10 9JF Single storey side extension. MPC NSV. SODC Approved.</p>	

	<p>P20/S2071/FUL Cranford House School, Moulsoford, OX10 9HT. Lighting to the Astro Pitch (as amplified by revised Planning and Heritage statement and letter from Cranford House School dated 14 August 2020 and revised site plan containing tree information received 24 August 2020). MPC Object. SODC Refused.</p> <p>P20/S1220/FUL, FotE, The Old Vicarage, Moulsoford, OX10 9JB. Extra care development comprising 34 apartments. MPC Object. SODC Considering.</p>	
6.	<p><u>Local Response To The Covid-19 Crisis (C-19)</u> Cllr Sachse reported the support network was still paused pending local need.</p>	
7.	<p><u>Matters From The Floor</u> • None.</p>	
8.	<p><u>Actions From Previous Minutes</u> Completed: <ul style="list-style-type: none"> • Cranford variations of conditions 10 and 11 associated with application P16/S4099/FUL circulated to Cllrs. • Cllr Sachse thanked SODC for assistance with Covid-19 support. • First results of playground/recreation ground study delivered. • Clerk had reported the results of the sports usage survey of the pavilion. • See-saw now repaired. • Dog waste bin emptying. Change of supplier pending next SODC price increase. • Clerk had clarified verge cutting issues with contractor and a new cut under way. • Guided by village walk findings, clerk had issued a list of areas for attention during the big clean due in November. Continuing: <ul style="list-style-type: none"> • Halfpenny Lane speed survey followed up with Cllr Gray who is progressing (see 4.10 above). • Action plan for playground repairs forthcoming, pending safety inspection report. • Clerk to monitor verge cutting situation. Weeding to be considered also. </p>	<p>Cllr Gray Cllr Baker Clerk</p>
9.	<p><u>Village Walkabout Findings</u> <ul style="list-style-type: none"> • Cllr Sachse presented an extensive list of findings from the village walkabout. • Many of the issues raised will be attended to as a matter of course by the upcoming verge cutting, November's big clean and the imminent sewage treatment plant works. • Cllr Baker agreed to pursue Manor Lodge through planning enforcement over dereliction. Clerk to supply details for the absentee owner's agent, and alert him to hazards identified. • Clerk to look into road edge weeding options. • Cllr Partridge to follow up on Underhill/A329 corner overgrown hedge. • Cllr Bryan will likewise follow up with a householder along the A329 and an overhanging tree along Ferry Lane. • Pavilion car park hedge and driveway trees/shrubs already attended to. • Growth around the playground to be cut back. • Referencing the walkabout, Cllr Sachse in her Moulsoford News report included a welcome to the Beetle and Wedge, a confirmation that river access and public highway parking remain unchanged, and a note to householders about the importance of maintaining trees and hedges to avoid obstruction and visibility problems. • Clerk to arrange second meeting with the Beetle and Wedge Boathouse owner. </p>	<p>Cllr Baker Clerk Clerk Cllr Partridge Cllr Bryan Clerk Clerk</p>
10.	<p><u>Pavilion Management Committee (PMC) Update.</u> • No meeting recently. Cllr Bryan to request an update.</p>	<p>Cllr Bryan</p>
11.	<p><u>Moulsoford Events Committee (MEC) Update</u> <ul style="list-style-type: none"> • No meeting recently. The only scheduled event is an online big quiz hosted by the Church in November. • Cllr Bryan agreed to arrange a meeting of village organisation heads to discuss the potential for further events. </p>	<p>Cllr Bryan</p>

12.	<p><u>Playground And Recreation Ground Maintenance/Upkeep</u></p> <ul style="list-style-type: none"> • See-saw and slide edging now repaired/replaced thanks to a number of villagers. • Cllr Baker met the cricket club on site. The club has effectively ceased and items stored inside and outside the cricket shed will be disposed of. Cllr Bryan will discuss the future of cricket in the village with the Cranford School head at an imminent meeting. • Cllr Baker introduced some initial plans from the landscape architect showing concepts and suggestions for the recreation ground. Cllr Baker will work on re-establishing a working group to move the project forward and in the meantime asked for initial comments on the ideas presented. • Cllr Baker agreed to organise an interim meeting to progress. 	<p>Cllr Bryan</p> <p>Cllr Baker Cllr Baker</p>
13.	<p><u>Reports/Correspondence/Other Matters.</u></p> <p>From the clerk:</p> <ul style="list-style-type: none"> • A resident queried the recent addition of a barrier to the Beetle and Wedge car park and if such required planning permission. Explained the parish council's only involvement in planning is to review and comment upon applications in the same way as members of the public do. Referred to SODC planning for clarification. • The above led to a discussion around clarity of what areas were public and which were privately owned by the Beetle and Wedge. It was mentioned in the current Moulsoford News (see item 9.9 above) and will be discussed with the owner at a forthcoming meeting (see item 9.10 above). • Reported that both parish council national bodies were urging that meetings remain virtual in light of the increasing Covid-19 threat. <p>From Cllr Bryan:</p> <ul style="list-style-type: none"> • Mentioned floodlighting of the river at the Beetle and Wedge in relation to the dark village/AONB status as raised in several recent planning applications. To be referred to the forthcoming meeting with the owner. 	<p>Cllr Bryan</p>
14.	<p><u>RFO's Report/Budget</u></p> <ul style="list-style-type: none"> • The numeric and narrative financial reports for the period since the September meeting are attached herewith. • There were three receipts during the period of bank interest, Moulsoford News advertising and the second precept payment of the year while the only payment was £166.50 for grounds maintenance. 	
15.	<p><u>Other Business</u></p> <p>From Cllr Bryan:</p> <ul style="list-style-type: none"> • Raised the meeting with the Cranford School headmaster the following day. Would discuss continuing to work positively with the school going forward. 	
16.	<p><u>Date Of Next Meeting</u></p> <ul style="list-style-type: none"> • Next scheduled meeting is 7:30pm, Wednesday 11th November, 2020, by Zoom. • The meeting closed at 10:09pm. <p>Signed: Dated:</p>	

RFO Report - October 2020

Payments, receipts and balances for the period to 14th October, together with updated bank balances are shown below.

Transactions <i>(since previous meeting)</i>	Bank Transfers	Receipts	Payments (inc. VAT)	
Bank Interest		£0.12		
Xfer from deposit to current (Mortgage repayment)	£2,000.00			
Second instalment of precept		£7,125.00		
Xfer from deposit to projects (Ferry Lane resurfacing)	£2,000.00			
Moulsford News Advertising		£26.75		
Morris Elvin Grounds Maintenance			£166.50	
	Total	£7,151.87	£166.50	

	Current	Projects	Deposit	Total
Cash At Bank on 14 th Oct, 2020	£4,445.76	£8,201.20	£5,958.90	£18,605.86

Cash At Bank (Previous Meeting)	£1,320.68	£6,201.20	£7,084.02	£14,605.90
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- 1) The account balances as shown on the bank statements align exactly with the balances shown in the council's accounting system
- 2) Of £8201.20 in the projects account, £4,000 is allocated to Ferry Lane resurfacing and £1,605 allocated to playground refurbishment.
- 3) The second precept payment of £7,125.00 was received on 11th September
- 4) The second pavilion mortgage payment of £1,954.41 is due during October. £2,000.00 has been transferred from savings to the current account to accommodate this.
- 5) The council is in a good position with roughly half of precept held on deposit and enough in the current account to meet known remaining commitments for 2020/21.

MOULSFORD PARISH COUNCIL BUDGET 2020/21																	
				2020													
				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
				2021												2020/21	Predicted/
																Actual	Actual
INCOME	Detail	Actual 2018/19	Actual 2019/20	Predicted 2020/21													
Parish Council	Adjustments	0.00	0.00	0.00												0.00	0.00
	Allocation Rent	130.00	0.00	0.00												0.00	0.00
	Bank Interest Received	9.50	2.00	2.00												1.78	0.22
	Events Committee Fundraising	1,500.00	0.00	250.00												0.00	250.00
	Moulshford News Advertising	750.00	644.00	750.00												297.25	452.75
	OCC Contribution To Grass verge cutting	383.04	383.04	383.04												383.04	0.00
	Pavilion Lease	1.00	1.00	1.00												0.00	1.00
	Precept	13,750.00	14,000.00	14,250.00												14,250.00	0.00
	Other contributions, grants etc.															0.00	100.00
	VAT Refunds	0.00	5473.36	100.00												0.00	403.97
	Total Income	16,523.54	20,503.40	15,736.04	7,693.36	0.54	428.35	0.24	0.21	57.55	7,151.82	0.00	0.00	0.00	0.00	15,332.07	
EXPENDITURE																	
Parish Council	Allocation lease/maintenance/water	60.00	60.00	0.00												0.00	0.00
	Audit Fee	130.00	0.00	200.00												0.00	200.00
	Churchyard Maintenance	200.00	200.00	200.00												0.00	200.00
	Clerks Salary	1,659.84	2,156.80	2,300.80												1,078.40	1,222.40
	Clerks Paye			600.00												269.60	330.40
	Contributions		125.00	150.00												0.00	150.00
	Election Services	0.00	0.00	0.00												0.00	0.00
	Domain/Web Site/Email/Zoom (Petty Cash)		0.00	300.00												134.34	165.66
	Highways Maintenance	384.04	450.00	850.00												373.50	476.50
	Parish Council Insurance	1,369.11	1,353.28	1,400.00												1,392.38	7.62
	Memberships	157.55	115.81	200.00												120.00	80.00
	Payroll Services	64.00	64.00	70.00												0.00	70.00
	Petty Cash	130.00	62.47	150.00												60.97	89.03
	Bank Charges			15.00												7.00	8.00
	PwLB Mortgage	3,908.82	3,908.82	3,908.82												1,954.41	1,954.41
	Stationery	0.00	200.00	200.00												0.00	200.00
	Subscriptions & Licences		205.60	225.00												225.00	0.00
	Training		85.00	200.00												30.00	170.00
															0.00	0.00
	Repairs			600.00												0.00	600.00
Pavilion																	
	Dog Bins	130.80	41.44	165.76												161.46	-37.14
	Grounds Maintenance (Hedges/Villidewer/Grass/T	1,734.00	1,605.00	1,750.00												166.50	1,218.50
	Playground Maintenance	100.00	65.00	100.00												0.00	100.00
Projects (reserves)																	
	Ferry Lane resurfacing			4,000.00												0.00	0.00
	Playground Repair/Refurbishment			1,685.00												0.00	0.00
	Car Park Refurbishment/Driveway		26,700.00													0.00	0.00
	New Web site															0.00	0.00
Small Projects																	
																0.00	0.00
	sub total of projects	0.00	37,398.22	13,585.38	1,954.41	789.94	2,468.52	267.46	0.00	901.67	0.00	0.00	0.00	0.00	0.00	6,380.00	7,205.35
	Total Expenditure	10,028.16	37,398.22	13,585.38	1,954.41	789.94	2,468.52	267.46	0.00	901.67	0.00	0.00	0.00	0.00	0.00	6,380.00	7,205.35