



7.	<p><b><u>Actions From Previous Minutes</u></b></p> <p><b>Completed:</b></p> <ul style="list-style-type: none"> <li>• Clerk advised the meeting that no further invoices received from Castle Water. The account can therefore be considered closed.</li> <li>• Following an assessment by the council of the role, hours worked and the addition of RFO, web site and other responsibilities it had been decided to increase the clerk's grading from 6 to 8 and hours per week from 3.5 to 5.</li> <li>• New village web site now completed with several minor updates to be completed, and new email addresses to set up and ownership to transfer to Parish Council.</li> <li>• Recommendation that the council adopt the Scribe Accounting suite of software in tandem with the clerk assuming the RFO role. Meeting agreed and an order to be placed at a cost of £257 + VAT.</li> </ul> <p><b>Ongoing:</b></p> <ul style="list-style-type: none"> <li>• Maintain a watching brief on the sewage treatment plant (STP) timings, on the awaited reissued SODC allotment land lease, and on any new rental invoices. Having received a new invoice, the clerk sought advice from OALC on continuing to pay rent in the absence of a lease, and was advised to do so. It was agreed that this and any future invoices be paid.</li> <li>• Cllr Gray to arrange OCC Highways site meeting in Ferry Lane and in Underhill to review resurfacing and roadside parking respectively.</li> <li>• Clerk advised by OALC to write to SODC requesting a new allotment lease, or a date when one may be available.</li> <li>• Cllr Stickings proposed that the clerk's salary be routinely reviewed annually in line with NALC recommendations. Agreed by the meeting.</li> <li>• Cllr Hayward soliciting information to support ongoing access efforts. Refer to next council to agree Cllr Hayward acting as a private individual in this matter.</li> <li>• Pavilion driveway work now under way but additional bollards and lighting will raise the final cost to approximately £26,842 (see item 10 below).</li> <li>• Cllr Powell creating Ann Packer bio with photograph for the pavilion lobby, in consultation with Mrs Kerr and hopes to complete in May. Quote for "sister" framing £125.</li> <li>• The clerk, with the help of the caretaker, had obtained a quote to repair the leaking pavilion roof. This totalled £2,010. Cllr Powell will check the guarantee period with the builder Pinelog before further action.</li> </ul>	<p>Clerk</p> <p>Cllr Gray</p> <p>Clerk</p> <p>Note</p> <p>Cllr Hayward</p> <p>Cllr Powell</p> <p>Cllr Powell</p>
8.	<p><b><u>Pavilion Management Committee (PMC) Update</u></b></p> <ul style="list-style-type: none"> <li>• No meeting since the last parish council meeting.</li> </ul>	
9.	<p><b><u>Moulsford Events Committee (MEC) Update</u></b></p> <ul style="list-style-type: none"> <li>• Minutes of meeting on 10th April received and circulated.</li> <li>• Cllr Stickings queried future bookings for football screening later in 2019. As had been covered in 2019 at the heads of meeting, (MPC, MEC &amp; PMC Chairs) any such clash will be appropriately handled by MEC chair and handled carefully case by case, with an alternative venue offered.</li> <li>• Cllr Bemis queried a third-party company's advertising at a Friday social, with the possible suggestion of product endorsement. Agreed in future that MPC approval be sought in advance of similar.</li> <li>• Current MPC insurer had raised extra questions on renewal documentation, one concerning planned events. Clerk to pass to events committee to clarify.</li> </ul>	<p>Clerk</p>
10.	<p><b><u>Pavilion Driveway Project</u></b></p> <ul style="list-style-type: none"> <li>• Reflector tape being fitted to posts/bollards within the next few days.</li> <li>• 10 further remote lighting controllers ordered.</li> </ul>	
11.	<p><b><u>Reports/Correspondence/Other Matters</u></b></p> <p>From Cllr Wilkins:</p> <ul style="list-style-type: none"> <li>• Two playground treetop trail posts rotted and broken. Manufacturer/installer contacted as within guarantee period but advised materials only. Labour no longer covered. Referred back to maker as unsatisfactory. Cllr Gray advised contact with SODC as part funder of the playground where legal department may have an interest and be able to advise. Initially, Cllr Wilkins to seek a better offer from the manufacturer before further action.</li> <li>• Queried who was supplier of pavilion fold-tables. Clerk to provide details.</li> <li>• Sought agreement to buy a tube socket to fit playground bolts for maintenance. Agreed by the meeting.</li> </ul> <p>From Cllr Bemis:</p> <ul style="list-style-type: none"> <li>• Expressed concern at the growing number of large buses and coaches routinely using the public car park to turn around. A weight limit of 3.5 tons is clearly stated yet these large vehicles can weigh 12 tons or more potentially damaging the</li> </ul>	<p>Cllr Wilkins</p> <p>Clerk</p> <p>Cllr Wilkins</p>

	<p>surface which previously had to be repaired at a cost of £2,000. Forward any photos of infractions in April to Cllr Powell for action.</p> <p>From Cllr Hayward:</p> <ul style="list-style-type: none"> <li>Pointed out Cranford School's letter of support for planning application P18/S3748/FUL (farm shop and sports field) contains the following statement: "The school... is very respectful towards the local Moulsoford community." How can they say that when their preferred method of communication appears to be a solicitor's letter rather than direct contact?</li> <li>Suggested the new Parish Council might want to request from Cranford School a five-year plan on future development.</li> </ul> <p>From the clerk:</p> <ul style="list-style-type: none"> <li>Asked the council if it wished to charge rents for allotments given there was no water supply, that no lease from SODC currently exists, and access may be uncertain during construction of an adjacent sewage plant. Decision taken not to charge. Clerk to inform allotment holders.</li> <li>Clerk reported contact from a resident over rubbish at the NW corner of the recreation ground where it abuts the Old Vicarage grounds. Clerk investigated and subsequently removed broken glass, old medicine bottles and droppers, and empty ointment tubes. Old Vicarage advised but no evidence rubbish from there.</li> <li>Clerk reported that the recreation ground bye laws published on the village notice board had disintegrated through age and weathering. A Word version exists and the clerk will arrange reprinting.</li> </ul>	<p>All</p> <p>Clerk</p> <p>Clerk</p>
12.	<p><b><u>Treasurer's Report/Budget</u></b></p> <ul style="list-style-type: none"> <li>Treasurer's report presented and attached.</li> <li>Cllr Stickings reported as complete the previously agreed transfer of funds from the bank business account to the project account to cover driveway project costs.</li> <li>Sought agreement to use some funds from the bank pavilion account towards the driveway project. All agreed.</li> <li>Sought agreement for Moulsoford News advertising revenues to in future go to the pavilion account. All agreed.</li> <li>Cllr Powell mentioned there would be an imminent requirement to pay for additional remote controls for the driveway lighting at a total cost of £500. This will likely be after the expected VAT refund associated with the main build.</li> </ul>	<p>Note</p> <p>Note</p> <p>Note</p>
13.	<p><b><u>Other Business</u></b></p> <ul style="list-style-type: none"> <li>Cllr Powell advised the new local government fully-compliant village web site was almost complete and online at <a href="http://www.moulsoford-pc.org.uk">www.moulsoford-pc.org.uk</a>.</li> <li>It was agreed that the new driveway illumination was too bright and created light spill. Cllr Powell suggested it may be possible to change the bulbs within the fittings, or remove some, to reduce the intensity. Cllr Powell agreed to discuss the issue with the electrician and the clerk agreed to investigate the make and model of the light units fitted and the practicality of bulb replacement.</li> </ul>	<p>Cllr Powell Clerk</p>
14.	<p><b><u>Dates Of Next Meetings</u></b></p> <ul style="list-style-type: none"> <li>Next meeting, the new parish council's first, is on Wednesday 8<sup>th</sup> May, 2019 at 8:00pm in the village pavilion.</li> <li>The meeting closed at 11:00pm.</li> </ul> <p>Signed: ..... Dated: .....</p>	

**Moulsford Parish Council**  
**Treasurer's Report 24th April 2019**  
**Monthly Expenditure**

PARISH COUNCIL	Income	Payments	Balance	
<b>Instant Access Accounts b/f</b>			385.97	
<i>Business Deposit</i>				
04-Apr SODC Precept	7,000.00			
09-Apr Transfer to Treasurers Current		2,000.00		
	7,000.00			
		2,000.00		
<b>Balance</b>			<b>5,385.97</b>	
<i>Treasurers Current</i>				
			<b>1,395.27</b>	
09-Apr Transfer from Business Deposit	2,000.00			
01-Apr Moulsford News - Busy Baskets	25.00			
01-Apr Moulsford News - McDougall	25.00			
09-Apr Moulsford News - Windsor	12.50			
17-Apr Moulsford News - B&W	65.00			
	2,127.50			
02-Apr OALC Subscription	1404	138.97		
02-Apr R Hayward - Wood Preserve for bench	1405	25.38		
24-Apr SODC _ Allotment Rent 2018/19	1406	30.00		
30-Apr PWLB - Mortgage	DD	1,954.41		
		2,148.76		
<b>Current Bank Balance</b>			<b>1,374.01</b>	
<b>Present Balance Parish Council</b>			<b>6,759.98</b>	
PROJECTS	Income	Payments	Sub Bal	Balance
<b>Pavilion B/f</b>			4,502.75	
no transaction				
<b>Pavilion balance</b>			<b>4,502.75</b>	
<b>Playground B/f</b>			1,316.23	
no transactions				
<b>Playground balance</b>			<b>1,316.23</b>	
<b>Driveway Refurbishment B/F</b>			6,897.50	
Transfer from Business Deposit A/c	16,000.00			
Transfer from Treasurers Current A/c	1,500.00			
30-Mar A Eades - Project Management Services		1,020.00		
<b>Driveway balance</b>			<b>23,377.50</b>	
				<b>29,196.48</b>
<b>Petty Cash b/f</b>			-	50.00
				<b>50.00</b>
<b>Balance</b>				<b>50.00</b>
<b>Present Balance of all Accounts</b>				<b>36,056.46</b>
<b>Outstanding Income</b>				
VAT Refund submitted 15/04/19	5473.36			
<b>Outstanding Payments</b>				
Drayton Construction		31,551.23		
<b>Balance after outstanding income and payments received/made</b>				<b>9,978.59</b>