

	<p>and had been reported for removal, which SODC seems reluctant to do. In all probability the sewage plant contractor will make its own arrangements when work on the site starts.</p> <ul style="list-style-type: none"> • The clerk had clarified for Cllr Sachse the arcane sewage charges for some Underhill residents. SODC provides sewage disposal for 189 households across the whole district, then divides the cost equally between them all. • Cllr Baker has queried weed killer application with a Ferry Lane resident, who it turns out was merely meeting their obligations over the heritage listed wall and preventing its undermining by vegetation. <p>Ongoing:</p> <ul style="list-style-type: none"> • Cllr Baker attending a free planning workshop. Invited questions to raise there. • Clerk had secured a parish boundary map, but detail insufficient. Clerk to send to Cllr Baker for merging with a second detailed map that carries rights to publish. • Cllr Gray pursuing Underhill parking and related emergency vehicle access with OCC highways. Cllr Baker agreed to chase. • Cllrs Baker and Sachse progressing education meeting (see 4.2 above) and will involve Cllr Gray when appropriate. • Cllr Gray pursuing the resurfacing of Ferry Lane, but lower priority if cost is to be minimised. It will involve some match funding from the parish council. • Cllr Baker will discuss with Cllr Gray the above three points requiring his involvement. • Cllr Baker to progress a tripartite meeting with events and pavilion management committees and the parish council. Cllr Bryan suggested a wider attendance than just the heads of those bodies, including parish council representatives and possibly vice chairs also. His proposal was welcomed and agreed. • Pavilion roof inspection completed, repairs now being chased (See 8.1 below) • Playground safety inspection booked for October by a RoSPA certified provider. 	<p>All Clerk Cllr Baker Cllr Baker Cllr Gray Cllr Baker Cllr Baker Clerk</p>
8.	<p><u>Pavilion Management Committee (PMC) Update</u></p> <ul style="list-style-type: none"> • The clerk reported that a detailed inspection of the roof leak had now been carried out by Pinelog and had determined failed pointing as the cause. Also reported some broken tiles. Pinelog has referred to their roof contractor, Brown Roofing, and a repair agreed at a subsidised cost of £620 (+VAT) to include the inspection visit also. Broken roof tile replacement also requested. Clerk progressing. • Driveway lighting addressed and now functional, with the issuing of remote controls to hirers and keyholders. Some minor colour matching work still to do. 	<p>Clerk</p>
9.	<p><u>Moulsford Events Committee (MEC) Update</u></p> <ul style="list-style-type: none"> • In the absence of Cllr Elvy, Cllr Sachse reported the next meeting was due at the end of September. • August had seen poor attendance at socials latterly with the committee running at a loss on those events. A race night and a charity quiz are coming up which may help redress. • The use of plastics and waste management yet to be discussed, probably at the first tripartite meeting (TBA). 	
10.	<p><u>Playground Maintenance/Upkeep</u></p> <ul style="list-style-type: none"> • Defective, broken and rotten timber has now been removed from the playground, making the area safe. Replacement, even under the minimal guarantee offered by the manufacturer, would cost several thousand pounds. Cllr Baker suggested reinstating a playground committee to chaired by her to look at options and progress further, which was agreed. Cllr Bryan suggested the recent district councillors' grant scheme (see 4.3 above) may be a route to some funding. Any further action in the short term will depend on the findings of the RoSPA safety inspection due in October. 	<p>Cllr Baker</p>
11.	<p><u>Reports/Correspondence/Other Matters.</u></p> <p>From Cllr Sachse</p> <ul style="list-style-type: none"> • Has reported a via fixmystreet a permanently-on street lamp in Underhill. • Reported that Mr and Mrs Dixon had now taken over distribution of Moulsford News from Mr and Mrs Hayward. The council recorded its thanks to them for taking on this responsibility and to the Haywards for their work to this point. <p>From The Clerk</p> <ul style="list-style-type: none"> • Queried with Cllr Bryan the current pavilion hirer's deposit, given the new insurance excess of £250. Cllr Sachse was able to confirm the deposit at £100. Cllr Bryan will raise at a future PMC meeting. 	<p>Cllr Bryan</p>

	<ul style="list-style-type: none"> The clerk explained a further insurance change in that public liability cover for the use of bouncy castles and other inflatables is no longer provided. PMC aware and makes clear to hirers that they must provide their own insurance. Clerk had instructed the council's grounds contractor to remove a fallen tree branch that was blocking a public footpath. Cllr Baker suggested another branch may be at risk. Clerk to ask contractor to inspect on his next visit. A public footpath sign at Cranford School that was removed to allow ground work has now been replaced. Clerk had received a request to reserve the public car park for wedding guests. Declined, but referred enquirer to both schools which have granted similar permission for their own car parks in the past. <p>From Cllr Baker</p> <ul style="list-style-type: none"> Had heard from the local Age UK representative that the organisation may have to reduce the number of its film screenings in the village. Low turnouts and high overheads were leading to a shortfall. The clerk suggested one of the council's three £50 charity contributions for 2019/20 might be used to support Age UK. Cllr Baker will find out how many sessions remain for the winter and a donation of £10 per remaining session was agreed. 	Clerk
		Cllr Baker
12.	<p><u>Treasurer's Report/Budget</u></p> <ul style="list-style-type: none"> The financial report for August/September and an updated annual budget were presented and are attached herewith. An early payment of the second instalment of precept means the council has some £13,000 in the bank, with anticipated expenditure of some £4,500 to the year end. The annual pavilion rent of £1.00 will be formalised to the beginning of April each year, starting in 2020/21. An events committee contribution to the parish council for 2019/20 is now unlikely given it no longer makes a surplus at Friday socials. The council's application for online banking seems to have stalled. The clerk is pursuing with Lloyds Bank. Responding to observations from the previous meeting, the clerk had presented the financial report in a different format. All agreed a cash reserve – notionally 50% of the annual precept – was good practice. The clerk to report back when new bank statements became available. 	Clerk
		Clerk
13.	<p><u>Other Business</u></p> <ul style="list-style-type: none"> Cllr Sachse invited further input for the council's Moulsoford News report. To be included are a request for interest in a new playground committee, a request for supporting information for the education discussion, the change in Moulsoford News distribution, and driveway lighting availability. Cllr Bryan highlighted a donation request for £75 from the North Wessex Downs Landscape Trust, a charity supporting the AONB. Cllr Bryan agreed to follow up. Cllr Baker queried if there should be an announcements section in Moulsoford News for births, marriages, deaths and other readers' news. Cllr Baker queried the balance of the projects account, and if £1200 earmarked for the playground but used for the driveway was to be replaced. Clerk to verify. Cllr Baker had heard from PMC asking for any extra keys held by the council to be returned. The clerk holds the only keys but the council felt that it, as owner and landlord, ought to have a second set for contingencies. To address with PMC. 	Cllr Bryan
		Clerk
		Cllr Baker
14.	<p><u>Date Of Next Meeting</u></p> <ul style="list-style-type: none"> Next meeting 8:00pm, Wednesday 9th October, 2019, Moulsoford Pavilion. <p>The meeting closed at 9:55pm.</p> <p>Signed: Dated:</p>	

RFO Report - September 2019

1. Having received the second precept payment for 2019/20, the council is now in a strong financial position with reserves of more than £8700 in the interest-bearing deposit account and a healthy £3900 in the current account. The projects account stands at £840.
2. No further significant income is expected up to the end of 2019/20 save for a few hundred pounds from Moulsoford News advertising and a modest VAT reclaim from the roof repair work.
3. Anticipated outgoings for the remainder of the current financial year are £1954 in October to the Public Works Loan board for the pavilion mortgage, £600-£800 for recreation ground maintenance payable September/October, two more clerk/RFO salary payments of £539.20, £150 discretionary contributions to charity, some £650 for pavilion roof repairs and a further two payments of £41 for dog/litter bin emptying – total of £4,700. A transfer of £2000 from the deposit account to the current would be prudent to meet this total and any contingencies.
4. A trivial accounting irregularity came to light in that the pavilion management committee has until now never been invoiced for its token £1 yearly rental fee for the building. This has been corrected, an invoice issued, and will be regularised from next year onwards with an invoice on 4th April every year.
5. A check is needed on the current level of deposit levied on pavilion hirers. The insurance excess on the building is £250 and a single broken window can cost around £200 to repair.
6. Lloyds bank have made no progress with our application for online banking, save for an acknowledgment of the receipt of our paperwork. Chased, no response as yet.
7. No contribution is expected from MEC this year as they are making little or no surplus from the Friday socials due to increased overheads.
8. We are largely on track with the budget and given no contingencies should finish the year with a surplus of around £8,500.

There have been two payments since the last meeting in July:

Dog/Litter bin emptying	£41.44
Clerk/RFO salary	£539.20
Total:	<u>£580.64</u>

There have been three receipts since the last meeting in July:

SODC Precept	£7,000.00
T.Lee Moulsoford News Advertising	£45.00
C&G Motors Moulsoford News Advertising	£45.00
Total	<u>£7,900.00</u>

Cash at bank and in hand as of today is:

Current Account:	£3,927.23
Deposit Account:	£8,715.43
Projects Account:	£841.13
Petty Cash:	£50.00
Total:	<u>£13,533.79</u>

