

**MOULSFORD PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY**  
**13<sup>th</sup> JANUARY 2021, AT 7:30pm BY ZOOM VIDEO CONFERENCE**

PRESENT: Cllr Baker  
Mr Holmes (Moulsford News)  
Cllr Simpson (SODC)

Cllr Bryan (Chair)  
Mr Mansford (PMC)  
Mr G. Twibell (Parish Clerk)

Cllr Elvy (Vice Chair)  
Cllr Sachse  
Two members of the public

1.	<b><u>Apologies For Absence</u></b> Cllr Partridge.	<b><u>Action</u></b>
2.	<b><u>Declarations Of Interest</u></b> None.	
3.	<b><u>Minutes Of The Previous Meeting</u></b> Cllr Bryan proposed that with one amendment, the minutes of the meeting on 9th December, 2020, be signed by the chair as a true record. Seconded by Cllr Sachse.	
4.	<b><u>Reports From District and County Council</u></b> From Cllr Simpson (SODC): <ul style="list-style-type: none"> <li>• SODC Local plan 2035 now adopted, provides protection against speculative development. Available here: <a href="https://www.southoxon.gov.uk/wp-content/uploads/sites/2/2020/12/SODC-LP2035-Non-Track-Change-Version-November-2020.pdf">https://www.southoxon.gov.uk/wp-content/uploads/sites/2/2020/12/SODC-LP2035-Non-Track-Change-Version-November-2020.pdf</a></li> <li>• District councillor grants scheme closes noon Friday 5<sup>th</sup> February.</li> <li>• Covid-19 vaccination programme being phased in following national guidance on patient priorities. Residents urged not to contact GPs or NHS, but to wait to be contacted, at which time they should be ready to attend booked appointments.</li> <li>• Covid-19 cases rising in Oxfordshire, highlighting the need to stay at home.</li> <li>• Local support available via Moulsford contacts and South Oxfordshire community hub at <a href="https://southoxon.gov.uk/communityhub">southoxon.gov.uk/communityhub</a> or via 01235 422600. Financial support to help those in financial difficulties available via <a href="https://southoxon.gov.uk/benefits">southoxon.gov.uk/benefits</a></li> <li>• SODC grant scheme for residents affected by the pandemic with help for food and heating through Citizens Advice South and Vale.</li> <li>• Government clarification is awaited on business support since the tier 4 lockdown. Help and latest information in other instances available at <a href="http://www.svbs.co.uk">www.svbs.co.uk</a></li> <li>• On-street civil parking enforcement progressing in conjunction with OCC.</li> <li>• Alerts on vaccine fraud targeting the worried and vulnerable. Includes bogus text messages and forms seeking bank and payment card details etc. Vaccines only available from the NHS which will contact people direct or via employers, GP surgeries and local pharmacies. Suspicious emails should be reported to <a href="mailto:report@phishing.gov.uk">report@phishing.gov.uk</a>, and text messages forwarded to 7726. Victims of fraud should report it immediately via <a href="https://actionfraud.police.uk">actionfraud.police.uk</a> or calling 0300 123 2040.</li> </ul>	Cllr Simpson
5.	<b><u>Planning Applications and Enforcement Cases</u></b> <b>P20/S4643/FUL Moulsford Preparatory School, Moulsford, OX10 9HR</b> Variation of conditions- 2 (Approved plans), 7 (New vehicular access), 8 (Vision splay details), 12 (Off-site highway works) & 9 (Turning Area & Car Parking) on application P20/S0173/FUL. Proposed erection of building for pre-preparatory school with associated outside teaching space, access, drop off and collection area, and landscaping. Members' individual views to Cllr Bryan for consensus response. <b>MPC Considering. SODC Considering.</b>  <b>P20/S4418/FUL Cranford House School, Moulsford, OX10 9HT</b> Temporary planning permission for 9 floodlights (increased by three), until 30th April 2021 (As amended by revised layout and type of lighting accompanying email from agent received 4 December 2020). All councilors to email clerk with objections with a view to a consensus response by 29 <sup>th</sup> December, 2020. <b>MPC: Object. SODC: Considering</b>  <b>P20/S1220/FUL, FotE, The Old Vicarage, Moulsford, OX10 9JB.</b> Extra care development comprising 34 apartments. <b>MPC Object. SODC Refused.</b>  Cllr Simpson agreed to look further into an apparent planning breach reported by a resident, since formalised as enforcement case <b>SE20/428</b> Material change of use of	All Cllrs/ Clerk

	land from agriculture to sports pitches contrary to terms set out in P18/S3748/FUL Land East of A329 and North of Cranford Lodge, Moulsoford.	Cllr Simpson
6.	<p><b><u>Local Response To The Covid-19 Crisis (C-19)</u></b></p> <ul style="list-style-type: none"> <li>• Cllr Sachse reported a continuing low level of requests for help, believed to be because many of these previously requesting supporting now had established direct links to those supplying help.</li> <li>• Cllr Elvy echoed the message from Mr Mansford at the last meeting that there most probably remained a need for informal social support by way of an occasional telephone call or simple health check.</li> <li>• Cllr Sachse felt that again links established during the original lockdown were still in place. She suggested the Parish Council Moulsoford News report could state that the support network went beyond simple shopping and prescriptions to include supportive phone contact and conversation.</li> </ul>	
7.	<p><b><u>Matters From The Floor</u></b></p> <ul style="list-style-type: none"> <li>• Cllr Sachse introduced Mr Holmes who will be taking over as editor of the Moulsoford news after February.</li> <li>• A member of the public, who had at a previous meeting raised safety issues around the lack of a footway from Sowbury to the cross roads suggested the council may also wish to refresh the speed limiting dragon's teeth painted in the highway. Clerk to pursue with Cllr Gray, OCC.</li> </ul>	Clerk
8.	<p><b><u>Actions From Previous Minutes</u></b></p> <p>Completed:</p> <ul style="list-style-type: none"> <li>• Cllr Simpson had looked into the Active Travel initiative but reported that it was in fact a county initiative and the budget had already been spent.</li> <li>• Cllr Bryan had thanked Cranford School for the Christmas tree.</li> <li>• Mr Mansford advised that the pavilion was again closed (see 8. below).</li> <li>• Cllr Baker had raised the issue of lighting with CPRE which had resulted in a planning response in a recent application.</li> <li>• Clerk had forwarded pertinent information and contacts to the village broadband champion.</li> <li>• Clerk, working with Beechwood Solicitors, had provided the necessary permissions and licences to SODC to enable the sewage plant works to proceed.</li> <li>• The clerk had advised SODC that it wished to retain 2020/21's level of precept for the following year, with no increase.</li> <li>• Cllr Baker had also discussed exterior lighting with Cranford School who did say they preferred people to let them know when lighting might be intrusive and are open to approaches. They were also aware of some issues with timers losing settings after electrical work.</li> </ul> <p>Continuing:</p> <ul style="list-style-type: none"> <li>• Halfpenny Lane speed survey followed up with Cllr Gray who is progressing.</li> <li>• Cllr Bryan to arrange joint heads of committees meeting within Covid guidelines.</li> <li>• Cranford School is keen to retain the cricket shed and equipment into next. Cllr Baker to pursue with Moulsoford Cricket Club.</li> <li>• Playground safety inspection report received. Cllr Baker reported that the majority of flagged items were minimal and deemed low risk, one issue requires adjustment with a hexagonal key. Will be addressed.</li> <li>• Cllr Bryan had updated and circulated the play area risk assessment, suggesting a refresh of the Covid-16 safety signage. All members are asked to review.</li> <li>• Cllr Bryan had discussed external lighting with Moulsoford School. He will continue dialogue with the school and its near neighbours to resolve.</li> <li>• DRG Electrical had been appointed for the bollard lighting work. Clerk to agree start date with the firm and the pavilion caretaker.</li> <li>• The clerk had forwarded security advice to Mr Hughes, the pavilion caretaker. The next step is to invite OCC's gypsy and traveller team to visit and make recommendations on improvements that might be made.</li> <li>• Cllr Baker to seek first invoice from the recreation ground landscape architect.</li> </ul>	<p>Cllr Baker Cllr Bryan</p> <p>Cllr Baker</p> <p>Cllr Baker</p> <p>All</p> <p>Cllr Bryan</p> <p>Clerk</p> <p>Clerk Cllr Baker</p>
9.	<p><b><u>Pavilion Management Committee (PMC) Update.</u></b></p> <ul style="list-style-type: none"> <li>• Mr Mansford reported that with the transition to Tier 3 and now Tier 4 lockdown the building had once again been closed and put into care and maintenance with a review at the end of February. He said the longer it remains closed then the longer it will take to re-establish regular income once again. When closed, running costs amount to £300-£400 per month.</li> </ul>	

	<ul style="list-style-type: none"> <li>Community First Oxfordshire had advised further grant funding available which the treasurer is looking into.</li> <li>A member of the public thanked Cllr Bryan for placing the Cranford-donated Christmas tree and then adding lights.</li> </ul>	
10	<p><b><u>Moulsford Events Committee (MEC) Update</u></b></p> <ul style="list-style-type: none"> <li>Cllr Elvy reported the committee is considering a weekly social Zoom conference as a way of bringing people together.</li> <li>Cllr Bryan suggested that having the Christmas tree outdoors might become an annual event around which carol singing or a carol service might be organised.</li> <li>A member of the public offered to supply a large tree, which will also be considered alongside any other offers.</li> </ul>	
11.	<p><b><u>Playground And Recreation Ground Maintenance/Upkeep</u></b></p> <ul style="list-style-type: none"> <li>Cllr Baker reported that a first meeting of the working group had taken place online with all of the parish council and several residents attending. Various elements of the plan had been discussed. Cllr Baker will circulate notes and draw out the priorities.</li> <li>Headline points were the location of play equipment, what happens adjacent to the road and where flooding occurs, and minimising any impact on the pavilion and its appeal to hirers.</li> </ul>	Cllr Baker
12	<p><b><u>Reports/Correspondence/Other Matters.</u></b></p> <p>From the clerk:</p> <ul style="list-style-type: none"> <li>Three contributions to churchyard maintenance, to Citizens Advice South and Vale and North Wessex Downs Landscape Trust had already been agreed. Cllr Baker had earlier suggested CPRE as another. Clerk to research further details on the CPRE.</li> </ul> <p>From Cllr Sachse:</p> <ul style="list-style-type: none"> <li>Had learned that the new Moulsford News editor Mr Holmes used a Mac and could not therefore use the Council-licensed Microsoft Publisher software. The clerk, Cllr Sachse and Mr Holmes will work together to find a suitable alternative.</li> </ul>	Clerk  Cllr Sachse Clerk
13.	<p><b><u>RFO's Report/Budget</u></b></p> <ul style="list-style-type: none"> <li>The numeric and narrative financial reports for the period since the December meeting, and an updated 2020/21 budget are attached herewith.</li> <li>There was one receipt during the period of 0.06p bank interest, while payments were £50.00 citizens advice contribution and £200.00 contribution to churchyard maintenance.</li> <li>An application for OCC Councillor Priority Funding is pending.</li> <li>Currently the council holds some £7,000 in reserves, with a further £1,600 in spend anticipated.</li> <li>The council agreed to hold its 2021/22 precept at the current level of £14,250 with no increase. The RFO will advise SODC accordingly.</li> <li>Cllr Sachse queried a difference between payments and amounts shown in bank balances. The RFO confirmed this was correct and is the result of including all payments issued but cheques having not yet been presented.</li> <li>A member of the public queried why payments for dog bin emptying had increased by almost a factor of four. The RFO explained this was the result of SODC increasing the price of its emptying serve. Currently the next best alternative is marginally more expensive, but this will change in April 2021 when SODC imposes a further heavy price increase, at which time the parish council will select a different supplier.</li> </ul>	RFO
14.	<p><b><u>Other Business</u></b></p> <ul style="list-style-type: none"> <li>Cllr Bryan mentioned the carbon hub scheme and a recent email from SODC. Suggested all members review the information and provide feedback to himself.</li> </ul>	All
15.	<p><b><u>Date Of Next Meeting</u></b></p> <ul style="list-style-type: none"> <li>Next scheduled meeting is 7:30pm, Wednesday 10<sup>th</sup> February, 2021 by Zoom.</li> <li>The meeting closed at 9:30pm.</li> </ul> <p>Signed: ..... Dated: .....</p>	



