



	<ul style="list-style-type: none"> <li>• Maternity visiting limited to birth partners only for all scan, birthing and postnatal appointments.</li> <li>• Paediatrics visiting restricted to two parents/guardians only. No siblings. Visiting hours restrictions do not apply.</li> <li>• Any case-by-case exceptions to the new limits only by discussion with nurses or midwives as appropriate.</li> </ul> <p>In addition to the above, the trust is also taking steps to:</p> <ul style="list-style-type: none"> <li>• Hold daily reviews to assess and respond to each day's challenges.</li> <li>• Provide extra training for staff in the use of personal protective equipment.</li> <li>• Support staff working at home wherever possible.</li> <li>• Set aside ward capacity for Covid-19 cases.</li> <li>• Work alongside social services and other partners and trusts to best support patients.</li> <li>• Triage emergency patients immediately, acute and non-acute cases being streamed appropriately.</li> <li>• Extend those critical care facilities already in place if required.</li> <li>• Help patients wherever possible by telephone.</li> <li>• Provide advice on regular handwashing and the risk of contact with door handles, cash machines and other hard surfaces, respecting personal space.</li> <li>• Further information on the trust web site at <a href="http://www.ouh.nhs.uk">www.ouh.nhs.uk</a></li> </ul> <p>Mrs Knowles agreed to also check the situation at the Royal Berkshire NHS Trust.</p> <p><i>Separately a parish council-driven village response to the Covid-19 emergency, and a parish-council-led community support network for those who require help, is being coordinated by Cllr Sachse. The plan is to offer essential services like prescription collection, shopping deliveries, letter and parcel posting, dog walking, tips and advice and telephone support. Details will be disseminated via an imminent edition of Moulsoford News, via the village Facebook group and by notes door-to-door. Various details and practicalities - for example self-isolation, security, payments, and safeguarding - were discussed by the councillors and by the members of the public present. These will be clarified in the literature to be provided, and by individual discussion with those requesting help.</i></p> <p><i>Cllr Simpson agreed to share with Cllr Sachse a national database of organisations dedicated to supporting communities throughout the UK.</i></p> <p><i>Cllr Gray offered the cooperation of the similar Cholsey support network with medication collection from Wallingford Medical Practice.</i></p>	<p>Cllr Sachse</p> <p>Cllr Simpson</p> <p>Cllr Gray</p>
7.	<p><b>Actions From Previous Minutes</b></p> <p>Completed:</p> <ul style="list-style-type: none"> <li>• Cranford School plans. Cllrs Baker and Elvy had met with the school and near neighbours. All satisfied with what is proposed.</li> <li>• Cllr Baker had written to Friends of The Elderly (FoTE) suggesting a further public consultation on the proposed development at the Old Vicarage might be useful. A suggestion had come back that perhaps the parish council would act on FoTE's behalf in such a consultation. This was declined. It was Cllr Baker's belief that a formal planning application would be the next step.</li> <li>• Cllr Elvy reported that potholes in Underhill had been filled, but the narrowness of the road continues to be problem with heavy traffic often mounting kerbs.</li> <li>• Cllr Bryan had circulated presentations from the NWLT event at Englefield.</li> <li>• Cllr Baker had provided the parish council copy for the March Moulsoford News.</li> </ul> <p>Continuing:</p> <ul style="list-style-type: none"> <li>• Cllr Baker had pursued a speed survey in Halfpenny Lane with Cllr Gray who is now progressing with OCC highways. Cllr Gray added that the condition of the road was routinely monitored and pothole repairs would continue. A member of the public observed that the lane was often used by large, heavy vehicles in breach of the weight limit.</li> <li>• The clerk had followed up with Cllr Gray on new youth funding. The extra money will not be available until later in the year. Further details to follow.</li> <li>• The condition of the footway from the prep school to the filling station was discussed. Cllr Gray had no preferred contractor but did offer a financial contribution if one could be found. Clerk to research.</li> <li>• Cllr Baker expediting millennium tree replacement with more appropriate species. Initial quote received of around £1,400 to supply and install a 20-year-old tree. Cllr Bryan agreed to explore options with the Earth Trust.</li> <li>• Clerk ran a Land Registry search to establish ownership of unmaintained and apparently abandoned land at the junction of Glebe Close and the A329. Will write</li> </ul>	<p>Cllr Gray</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Bryan</p>

	<p>to the owner to progress.</p> <ul style="list-style-type: none"> <li>• Clerk requested a quote from a local electrical firm to issue an updated a safety certificate for the driveway lighting, and to make good the installation. Electrician has already visited the site and his quote is awaited.</li> <li>• Clerk has opened an account with Viking Direct for the supply of stationery, toner, stamps etc.</li> </ul>	Clerk
8.	<p><b>Pavilion Management Committee (PMC) Update.</b></p> <ul style="list-style-type: none"> <li>• Cllr Bryan reported that some bookings were now being cancelled in light of recent advice.</li> <li>• Necessary constraints in line with government guidance were being applied by remaining users.</li> <li>• The clerk is looking into the council's business disruption insurance and whether it applies to loss of rental income given the current climate.</li> </ul>	Clerk
9.	<p><b>Moulsford Events Committee (MEC) Update</b></p> <ul style="list-style-type: none"> <li>• Several imminent events including a village quiz and a winter social have been cancelled, again in line with government advice on public gatherings. Future events subject to review.</li> <li>• A member of the public suggested if stock had been bought in for cancelled village events, the committee may wish to consider selling it to villagers.</li> </ul>	
10.	<p><b>Playground Maintenance/Upkeep</b></p> <ul style="list-style-type: none"> <li>• Cllr Baker confirmed the contribution from SODC had been received and thanked Cllr Simpson for her help.</li> <li>• The landscape consulting firm had been approached for a revised quote and this was awaited. It was hoped that initial work could continue as it was largely desk-based at this stage.</li> <li>• Fund raising could no longer take place within the current constraints.</li> <li>• Maintenance-wise the see-saw now required attention and more generally there was a need for more regular cleaning and attention to timber treatment. Suggested a yearly voluntary work party might be the answer.</li> </ul>	Cllr Baker
11.	<p><b>Reports/Correspondence/Other Matters.</b></p> <p>From Cllr Elvy</p> <ul style="list-style-type: none"> <li>• Had spoken with Cranford School about the cessation of the village cricket club and the head is keen to make use of the cricket pitch, and will explore options with other local organisations including Moulsford School.</li> <li>• Cllr Sachse will pass on to the cricket club captain, who had submitted an article to Moulsford News, outlining the club's own situation.</li> </ul> <p>From the clerk</p> <ul style="list-style-type: none"> <li>• The council will need to consider holding further meetings by videoconferencing as government legislation appeared to be moving that way, though an official directive had not been issued yet.</li> <li>• Some councils are delegating decision-making powers to clerk's alone in the event should council members be unavailable. It was felt this was not required, and decisions could be reached cooperatively by email or other electronic means.</li> <li>• Reported contact from the coffee morning organisers about continuing to hold events. Relevant government advice, especially concerning at-risk groups, had been passed on.</li> <li>• The clerk clarified the position over the casual vacancy created by the resignation of Cllr Twibell after the last meeting. He had, as required under electoral law, notified the elections team at SODC and acting under their direction, had posted pro-forma notices on notice boards. He must now await further direction from the elections team before proceeding to either an election or a co-option, the latter being the most likely outcome.</li> </ul> <p>From Cllr Baker</p> <ul style="list-style-type: none"> <li>• Had discussed the burials situation with St. John's Church. Was satisfied that there was no cause for concern.</li> </ul>	
12.	<p><b>RFO's Report/Budget</b></p> <ul style="list-style-type: none"> <li>• The numeric and narrative financial reports for the period since the February meeting were presented and are attached herewith.</li> <li>• Receipts since the February meeting were £0.45 in bank interest, £45.00 in Moulsford News advertising, £1,000 SODC contribution to the playground fund and £2,000 from OCC towards Ferry Lane resurfacing.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Payments since the February meeting were £140.42 for OALC annual membership, £308.40 for an accounting software annual licence, £438.69 for annual clerk's PAYE, £539.46 for clerk's salary, and £65.00 for SLCC annual membership.</li> </ul>	
13.	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul>	
14.	<p><b>Date Of Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Next meeting 7:30pm, Wednesday 8<sup>th</sup> April, 2020. Venue TBA.</li> </ul> <p>The meeting closed at 9:40pm.</p> <p>Signed: ..... Dated: .....</p>	

## RFO Report - March 2020

1. Payments and receipts for the period to 18th March, together with updated bank balances are shown below.

<b>Transactions To Mar 18<sup>th</sup>, 2020</b>		<b>Receipts</b>	<b>Payments</b>	
Contribution (SODC Playground)		1000.00		
Bank Interest		0.21		
Contribution (OCC Ferry Lane)		2000.00		
Bank Interest		0.24		
Moulsford News Advertising		45.00		
OALC Membership			140.42	
Scribe Software Licence			308.40	
Clerk PAYE (HMRC)			138.40	
Clerk's Salary			539.46	
Clerk PAYE (owing)			300.29	
SLCC Membership			65.00	
	<b>Total</b>	<b>£3045.45</b>	<b>£1491.47</b>	
	<b>Current</b>	<b>Projects</b>	<b>Deposit</b>	<b>Total</b>
Cash At Bank	£2592.74	£2516.20	£6517.24	£11626.18
Cash At Bank (Previous Meeting)	£1155.91	£2516.20	£5516.79	£9188.90

2. There is no further income anticipated for the remainder of the financial year.
3. Anticipated expenditure for the remainder of the financial year is some £650 for pavilion roof repairs (not yet invoiced) and one further dog bin emptying charge of £41.44.
4. Once the most recent cheque payments have cleared, the bank reconciliation will show the current account and deposit account balances and the council's accounting system agree. A variance of £475.07 actual vs. expected in the project account is now corrected by entering a reverse payment in the same sum.
5. The council has ample funds to meet its current commitments and a balance of £6,517.24 in its deposit account.
6. The council remains on course to finish the year with a surplus of some £10,000, £3,000 of which is already committed to playground refurbishment and Ferry Lane resurfacing.
7. A copy of the updated 2019/20 budget is attached.

INCOME	Detail	2018/19		2019													
		Actual	Estimate	Year End	Actual to	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May	Apr
Parish Council	Adjustments	0.00	0.00														
	Allowment Rent	130.00	0.00														
	Bank Interest Received	9.50	2.00														
	Events Committee Fundraising	1,500.00	0.00														
	Fundraising For Playground Replacement	0.00	0.00														
	Moulshold News Advertising	750.00	750.00														
	OCC Contribution To Grass verge cutting	384.04	384.04														
	Pavilion Lease	1.00	1.00														
	Precept	13,750.00	14,000.00														
	VAT Refunds	224.26	5473.36														
Parish Council	Total Income	17,247.80	7,172.64														
EXPENDITURE	Parish Council	Allowment hearse/maintenance/water	100.00	100.00													
		Audit Fee	0.00	100.00													
	Churchyard Maintenance	200.00	200.00														
	Clerks PAYE	450	450														
	Clerks Salary	1,659.84	2,156.80														
	Contributions	150.00	150.00														
	Election Services	1,500.00	0.00														
	Email Website Subscriptions	60.00	60.00														
	Highways Maintenance	384.04	450.00														
	Parish Council Insurance	1,353.28	1,353.28														
	Memberships	157.55	250.00														
	Payroll Services	64.00	64.00														
	Petty Cash	130.00	150.00														
	PMIB Mortgage	3,908.82	1,954.41														
	Stationery	200.00	200.00														
	Subscriptions & Licences	300.00	300.00														
	Training	250.00	250.00														
	Root Repair	650.00	650.00														
	Dog Bins	130.80	165.76														
	Grounds Maintenance (Hedges/Tripods/Windrow/Moss)	1,200.00	1,200.00														
	Playground Maintenance	100.00	100.00														
	Ann Packer Picture	200.00	200.00														
	Car Park Refurbishment/Drive way lighting	26,700.00	26,888.62														
	New Website	1,000.00	0.00														
	Playground Refurbishment	1,150.00	1,150.00														
	Ferry Lane Resurfacing	2,000.00	2,000.00														
	sub total of projects	0.00	0.00														
	Total Expenditure	10,404.16	40,658.66														
	Projects	34.53	0.00														
	Rec Ground	2,010.32	1,105.20														
	Pavilion	2,787.41	2,787.41														
	Parish Council	265.00	265.00														
	672.53	1,803.52	395.29	4,115.53	40,200.83	3,117.81	0.00	1,105.20	2,787.41	265.00	672.53	1,803.52	395.29	4,115.53	40,200.83	3,117.81	0.00