MOULSFORD PARISH COUNCIL DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 5th FEBRUARY 2020, AT 7:30pm IN THE PAVILION, MOULSFORD

PRESENT:	Cllr Baker (Chair)
	Cllr Sachse
	Mr Mansford (Chair PMC)
	Ms Hutchison (PRP)

Cllr Bryan (Vice Chair) Cllr Twibell Mr Pryor (JTS Partnership) Mr Cottrell (FotE) Mr G. Twibell (Parish Clerk) 14 members of the public

Cllr Elvy Cllr Simpson (SODC) Mr Cottrell (FotE)

1.	Apologies For Absence Cllr Gray (Oxfordshire County Council).	
2.	Declarations Of Interest	
۷.	Cllr Elvy declared an interest in planning application P20/S0173/FUL (below) and	
	will not take part in any associated discussion.	
3.	Minutes Of The Previous Meeting	
0.	Cllr Sachse proposed that the minutes of the parish council meeting on 11th	
	December be signed by the chair as a true record. Seconded by Clir Baker.	
4.	Reports From District and County Council	
	Cllr Simpson reported strong support from South Oxfordshire District Council	
	(SODC) and others in retaining their planning powers in the face of a bid to move	
	planning to county level in order to force even larger housing targets.	
	 It is hoped the 2020/21 SODC budget will be approved on 13th February. 	
	 Initiatives awaiting approval to help SODC's aims of being a carbon neutral 	
	council by 2025 and a carbon neutral district by 2030.	
	• Plans for new SODC HQ, Crowmarsh, on show 13 th February, Milton Park offices.	
	 SODC prosecuting fly tippers, anti-littering campaign begun via local events. 	
	 Vehicle anti-idling campaign begun to improve air quality in towns. 	
	Support for neighbourhood plans changing following reduced indirect financial	
	support from central Government. Officers will still help local groups apply for the	
	increased direct funding now available.	
	Cllr Gray reported a 3% increase in the OCC element of council tax.	
	• Revealed a further £1M will be made available to youth services in the county.	
	This will potentially help Cholsey increase opening times for a youth drop-in	
	facility, and increase youth outreach provision, both of which should be available	
	to Moulsford and other villages. Clerk to seek further information for possible inclusion in Moulsford News.	Clerk
	 Reported Moulsford's councillor priority grant towards Ferry Lane resurfacing was 	CIEIK
	progressing, and OCC highways had scheduled the work for FY 2020/21.	
5.	Planning Applications and Enforcement	
0.	P20/S0150/FUL Cranford House School, Moulsford, OX10 9HT.	
	Single storey extension to Early Years Foundation Stage. Demolition of 3 existing	
	workshops and stores and replace with a single storey workshop. Enhanced	
	boundary treatments to Willow Court Lane. MPC: Considering. SODC: Considering.	
	Cllrs Baker and Elvy agreed to explore the details of the application further with	Cllr Baker
	both the school and with its near neighbours. Any further comments to Cllr Baker.	Cllr Elvy
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	P19/S4368/FUL Beetle & Wedge Boathouse, Ferry Lane, Moulsford, OX10 9JF	
	Corridor and cellar extensions (as amended by plans ref 1761 07 B and 1761 49 A	
	altering the line of the proposed extension).	
	MPC: No strong views but concerns remain over vehicle access to car park and	
	neighbouring properties. SODC: Considering.	
	P20/S0173/FUL Moulsford Preparatory School, Moulsford, OX10 9HR.	
	New pre-prep school. Amendment to already approved plans, raising the ground	
	level by 600mm. MPC: No strong views. SODC: Considering.	
6.	Matters from the Floor	
	Messrs Pryor and Cottrell and Ms Hutchison attended the meeting to discuss a	
	proposal for a new development of extra care housing at the Friends of the	
	Elderly (FotE) Old Vicarage site.	
	In summary, the proposal is for 34 for-sale, C2 two-storey one and two bed	
	apartments close to and along most of the northern boundary of the village	
	recreation ground. This, it was said, was to accommodate the changing care	
	needs of people as they age, with the emphasis on care at home rather than in	
	residential care homes. The target age group will be 70+, with and without	
	partners, though the minimum qualifying age will be 55. The Old Vicarage	
1	residential home which shares the site has 52 beds and a range of shared	

	facilities including a restaurant and chapel. This made the provision of care, meals	
	etc. and 24/7 on-site assistance readily available.	
	Various questions were raised by councillors and a large majority of the public	
	present. Strong feelings were evident, the discussion becoming heated at times.	
	Points raised were around access, parking, screening, lighting, design, the scale	
	of the proposal against its smaller village setting, the lack of any facilities in the village itself, wildlife conservation, the recent felling of character mature trees on	
	the site, sewage disposal, potential safeguarding issues around proximity to	
	school playing fields, light and noise disturbance to neighbours and other topics.	
	Cllr Simpson said that while the developers had the benefit of pre-application	
	advice from the district council, this was available to neither herself as elected	
	district councillor, nor to the village parish council.	
	After more than 90 minutes, and with an otherwise full agenda to work through	
	Cllr Baker, after inviting any further questions, brought this part of the meeting to a	
	close suggesting that a further public consultation might be arranged prior to the	
	submission of a formal planning application.	Cllr Baker
	 A member of the public raised queries over planning application P20/S0150/FUL 	
	Cranford School (see above), the imminent closure of the off-site nursery school,	
	and a suggestion of floodlighting the artificial grass sports surface. He cited recent	
	advertising that spoke of 'ambitious forward plans for further development of the	
	Cranford site' suggesting that still more expansion may be on the cards. Cllr	
	Bryan said the parish council was now working more closely with both schools in	
	the village and these plans and suggestions would be explored further. Cllr Elvy said the closure of the nursery school had been prompted by much-reduced	
	demand, with the small number of pupils remaining instead being accommodated	
	at the main site.	
	 Residents of Halfpenny Lane reported increasing threats to road safety in what is 	
	effectively a single-track drovers' road, citing recent accidents, increased levels of	
	speeding and traffic volume, flouting of the 7.5ton weight limit, and severe erosion	
	of both verges through the lack of any substantive passing places. The council	
	agreed to look into a speed survey to obtain objective data, and to look at sharing	
	the costs of same with Cholsey Parish Council in whose parish a portion of the	
7	lane is located.	Cllr Baker
7.	Actions From Previous Minutes Completed:	
	 Clir Baker reported the councillor priority grant application had been submitted for 	
	Ferry Lane resurfacing and was progressing.	
	 Friends of The Elderly attended and presented more detail of their proposed 	
	scheme (see above).	
	 Cllr Baker published synopsis of school application process as agreed. 	
	 MEC had raised £535 towards playground funds. The council recorded its thanks. 	
	 A revised budget for 2020/21, including a £250 increase in precept, representing 	
	around £1 annually for each household, was agreed. The clerk informed SODC of	
	the increased precept requirement.	
	Continuing:	
	 Cllr Elvy monitoring the condition of Underhill around and opposite the sewage plant access road, pending start of work expected in March. 	Cllr Elvy
	 Clir Elvy reported on a meeting with Cranford School. The state of the footway 	
	from the prep school northwards was discussed in the context of the car parking	
	north of the emerging sports field. Cllr Baker agreed to explore options with Cllr	
	Gray (OCC) in light of expected increased use of footway, and potential for	
	working with Cranford on some interim clearance of vegetation.	Cllr Baker
	 Cllr Elvy to report via fixmystreet a broken drain cover along the same footpath. 	Cllr Elvy
	Cllr Bryan expediting North Wessex Landscape Trust presentations.	Cllr Bryan
	Clir Baker expediting millennium tree replacement with more appropriate species	Cllr Baker
	 Informal enquiries having failed, Clerk to explore with the Land Registry 	
	ownership of apparently abandoned Glebe Close land. Regardless, add to	Clerk
	grounds maintenance schedule for 2020.Cllr Baker agreed to make the write-up for the next Moulsford News.	Clerk Cllr Baker
8.	Pavilion Management Committee (PMC) Update	
0.	• Mr Mansford (chair) reported the committee met on 8 th January.	
	 A programme of regular maintenance is proceeding, with the curtains being taken 	
	down for washing and re-fireproofing from 13 th February for two weeks,	
	concluding work for 2019/20.	
	 Clerk to cost a further safety inspection and minor repair to the new driveway 	
	lighting. Will liaise with caretaker in doing so.	Clerk

9.	Moulsford Events Committee (MEC) Update	
	• Considering an event to commemorate the 75 th anniversary this year of VE Day.	
	Other local and national events being researched. Cllr Baker mentioned that	
	South Stoke was incorporating with its May Day celebration and there may be	
	potential for cooperation.	
	Chair Mr Reynolds has announced his wish to step down, but will remain in post	
	until a replacement is found.	
	Cllr Baker reported a fruitful heads of committees meeting had taken place and	
	there was a closer alignment of each group's understanding of common goals.	
10.	Playground Maintenance/Upkeep	
10.		
	Cllr Baker reported that a grant application had been submitted to SODC for some	
	initial funding, and was progressing.	
	One option being considered is steel retrofit footings which could extend the life of	
	the remaining equipment. A new cleaning schedule may also help prolong its life.	
	• A zip wire had been suggested in the village survey and initial quotes for this start	
	at £9,000 to £10,000, not including extra insurance liabilities.	
11	Further responses to enquiries are awaited.	
11.	Reports/Correspondence/Other Matters.	
	From the Clerk	
	Sought approval to open an Amazon for Business account in order that stationery	
	orders could be completed with payment on VAT invoice, allowing VAT to be	
	reclaimed. All agreed.	Clerk
	From Cllr Sachse	••••
	Raised the Great British Spring Clean taking place 20 March to 13 April and	
	asked if the parish council should organise a litter pick to coincide. Given the	
	upcoming SODC big clean initiative in July/August, and the already heavy	
	demand for loaned essential safety equipment, it was decided to reconsider for	
	the council's usual September/October litter pick timing.	
	From Cllr Twibell	
	Asked why the two litter bins at the recreation ground northbound bus stop had	
	been removed. The clerk explained it was a decision by the previous parish	
10	council to prevent abuse and overfilling which led to more littering.	
12.	RFO's Report/Budget	
	The numeric and narrative financial reports for the period since the December	
	meeting were presented and are attached herewith.	
	Receipts since the December meeting were £0.28 in bank interest, £98.25 in	
	Moulsford News advertising and a playground project contribution of £535 from	
	Moulsford Events Committee, a total of £633.53. Payments since the December	
	meeting were £1484.46 for contested election fees, £200.00 to St. John's Church	
	towards grounds maintenance, £50.00 contribution to South Oxfordshire Citizen's	
	Advice, £539.20 in clerk/RFO's salary, £160.00 for a replacement defibrillator	
	battery and £82.88 for dog bin emptying during for the six months to December	
	31st, 2019.	
	• Two grant applications are extant for further funding for the playground project	
	and part funding of Ferry Lane resurfacing see (4.) above.	
	• As reported in (7.) above a 2020/21 budget was agreed in January, incorporating	
	a modest 1.8% increase in parish precept of £250, representing £1 per year per	
	household.	
13.	Other Business	
	None.	
14.	Date Of Next Meeting	
14.	Next meeting 7:20pm Wednesday 10 th March 2020 Meyleford Devilian	
	 Next meeting 7:30pm, Wednesday 18th March, 2020, Moulsford Pavilion. 	
	The meeting closed at 11:03pm.	
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	Signed: Dated:	

1. Payments and receipts for the period to 5th February, together with updated bank balances are shown below. Note the addition of an extra row for clarity, showing cash at bank reported at the previous meeting.

Transactions To Feb 5 th , 2020		Receipts	Payments	
Bank Interest		0.28		
Moulsford News Advertising		45.00		
Events Committee Contribution		535.00		
Moulsford News Advertising		8.25		
Moulsford News Advertising		45.00		
SODC Litter and Waste x 2			82.88	
G. Twibell Petty Cash (Defib Batt)			160.00	
Citizens Advice, S.Oxfordshire			50.00	
SODC Election Services			1484.46	
Moulsford St. John's PCC			200.00	
	Total	£633.53	£1,977.34	
	Current	Projects	Deposit	Total
Cash At Bank	£1155.91	£2,516.20	£5516.79	£9188.90
Cash At Bank (Previous Meeting)	£722.66	£2,516.20	£5,516.79	£11,176.46

- 2. As explained by email on 7th January, nine months after the local council elections we received an invoice for election services from SODC in the amount of £1,484.46, more than anticipated.
- 3. The income for the remainder of the financial year will be some £80 from Moulsford News advertising, and potentially the two grants if agreed.
- 4. Anticipated outgoings for the remainder of the current financial year are one clerk/RFO salary payment of £539.20, some £650 for pavilion roof repairs (not yet invoiced) and one further dog bin emptying charge of £41.44.
- 5. Once the most recent cheques in and out have cleared, the bank reconciliation will show the current account and deposit account balances and the council's accounting system agree. A variance of £475.07 actual vs. expected balances in the project account is due to a non-presented cheque which has now expired. This payment will remain on the accounts until the end of the financial year in case a new cheque is requested.
- 6. The council has ample funds to meet its current commitments and a balance of £5,516.79 in its deposit account.
- 7. The council remains on course to finish the year with a surplus of some £7,000.
- 8. An updated budget for 2020/21, incorporating a £250 increase (approximately 1.8%) in annual precept was agreed. A request for this amount was forwarded to and confirmed by SODC. A copy of the updated 2019/20 budget is attached.

MOULSFORD PARISH COUNCIL BUDGET 2019/20

5th February, 2020

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		Total Expenditure	10,404.16	40,208.66	2,125.60		2,010.32	41.44	0.00	1,105.20	2,787.41	265.00	699.20	1,817.34	0.00	580.64 38,299.27	12399.27	-1869.39