

## A meeting of Moulsoford Parish Council

Will be held on Thursday 13<sup>th</sup> February 2025 at 19:30, Moulsoford Pavilion

All Councillors are summoned to a Meeting of Moulsoford Parish Council.  
Members of the public and press are invited to attend all council meetings.  
(Public Bodies (Admission to Meetings) Act 1960)

Signed: ~~HPAA~~ Clerk)

7<sup>th</sup> February 2025

### AGENDA

1. Administration

- a. To receive apologies for absence and reasons given
- b. To receive declarations of interest arising from the agenda
- c. To appoint Joanne Garvey as Proper Officer, Clerk and Responsible Financial Officer
- d. To appoint Helen Broughton as interim support
- e. To approve the minutes of the council meeting held on 12<sup>th</sup> December 2024
- f. To approve the minutes of the extraordinary council meeting held on 9<sup>th</sup> January 2025
- g. To receive a report from the District Councillor
- h. Public Contributions and Questions

2. Silly Bridge

To consider the Silly Bridge/Cholsey issue and receive an update from Mr Ford.

3. Planning:

No applications

4. Parish Matters

- a. To receive an update on the pavilion car park surface and agree action.
- b. To discuss whether to install charging stations.
- c. To agree action on verge cutting.
- d. To review the Terms of Reference for the Traffic Management Group / agree action regarding the group.
- e. To consider a request for a traffic mirror opposite Willow Court Lane.
- f. To consider a request by the Thames Valley Air Ambulance to host a clothing bank.
- g. Review of the Neighbourhood Planning Statement.

5. Green Spaces

- a. Consider the playground survey and agree action
- b. To note expenditure of £880 plus vat on a deep clean of the climbing frame, authorised under delegated action.
- c. Consider action on the wildlife garden
- d. To receive an update on trees surveys, agree action and note expenditure of £400 plus vat authorised under delegated action.

- e. Consider installing fencing for the play area.

## 6. Finance and Governance

- a. To approve payment of invoices received.
- b. To review current expenditure against budget.
- c. To consider and approve the financial and administrative risk assessment.
- d. To consider and approve a grievance policy.
- e. To consider and approve a complaints policy .
- f. To review reserves and agree transfers to earmarked reserves.
- g. To agree a date for the Annual Parish Meeting (between 1<sup>st</sup> March and 1<sup>st</sup> June).
- h. To add Joanne Garvey to the Lloyds bank mandate.
- i. To pay for the Clerks membership to the Society of Local Council Clerks.

- 7. To note the date of the next meeting