MOULSFORD PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 10th JUNE 2020, AT 7:30pm BY ZOOM VIDEO CONFERENCE

Cllr Baker Cllr Bryan (Chair)
Cllr Partridge Cllr Sachse
Mr G. Twibell (Parish Clerk) Cllr Elvy (Vice Chair) Cllr Simpson (SODC) PRESENT:

1.	Apologies For Absence	
	None	
2.	Declarations Of Interest	
	None	
3.	Minutes Of The Previous Meeting	
	Cllr Elvy proposed that the minutes of the parish council meeting on 13th May be signed by the chair as a true record. Seconded by Cllr Sachse.	
4.	Reports From District and County Council Cllr Simpson had earlier circulated a written report and highlighted some key points: • Ideas being sought for the Oxford 2050 vision of living and working, connectivity and climate change at: https://www.oxfordfordshireopenthought.org . • Changes to planning as a result of Covid-19. If parish councils now object to a 'minor' application, the planning officer will attempt to ease concerns, but the officer may still approve the application unless it is called in by a ward member. If called in it must go before the head of planning, chair and vice chair and ward member to resolve, or refer to planning committee. In the case of major applications, if the parish council objects the application will go to committee if the officer recommends approval. • Members of the public cannot yet speak at virtual planning meetings, but may submit written representation. Ward councillors are allowed to speak. • Local plan is progressing. • After a free period SODC-owned car parks have resumed charging. • Cllr Simpson agreed to check on FoTE planning application progress. • Advised that a similar development near Watlington had been approved.	CIIr Simpson
5.	 Planning Applications and Enforcement P20/S1220/FUL, Friends of The Elderly, The Old Vicarage, Moulsford, OX10 9JB. Extra care development of 34 apartments (C2), associated communal facilities, provision of vehicular and cycle parking and associated landscape works. MPC Object. SODC Considering. Cllr Bryan noted the comprehensive and wide village response to this scheme. 	
	• P20/S1135/HH, 3 Willow Court Lane, Moulsford, OX10 9HZ. Upgrade of existing external walls & single storey extension. Application withdrawn.	
	• P19/S2768/FUL Greenlands Farm, Cow Lane. Glamping Site (amended by new drawings, ecological report & access appraisal). MPC NSV. SODC Approved.	
6.	 Collr Sachse reported that requests for assistance were still at a reduced rate, with only two such requests received in the previous seven days. This suggested that people felt more confident and had their own arrangements in place. Cllr Bryan added that while the immediate practical need had been met, there may be value in exploring social needs. Perhaps the events committee might be involved now that distancing rules are being gradually relaxed? Cllr Baker wondered if the way pubs are handling the situation might offer an example that could be followed, for example an outdoor-only, correctly distanced Friday social via the external serving hatch. All to monitor as things progress. There had been held a virtual village coffee shop session. Cllr Elvy agreed to follow up its success with the organiser. 	All Cllr Elvy
7.	Matters From The Floor None.	
8.	Actions From Previous Minutes	
J.	Completed:	
	1	

	- Cllr Cachae reasonaded to cofer reade for walking/avaling initiative	
	 Cllr Sachse responded to safer roads for walking/cycling initiative. Cllr Baker received CPRE planning response to P20/S1220/FUL. 	
	Clerk had sought a similar response from the Ramblers. None forthcoming.	
	Cllr Bryan had further discussed P20/S1220/FUL with village contacts.	
	Opportunities for Wellbarn Covid-19 engagement now exhausted.	
	Continuing:	
	Cllr Baker pursuing a speed survey in Halfpenny Lane.	Cllr Baker
	Cllr Gray youth funding ongoing.	Clerk
	Millennium tree replacement ongoing. The state of t	Cllr Bryan/
	Three estimates received for driveway lighting and related electrical work. Cllr They prepaded excepting the layest estimate and initiating the work excepted by	Cllr Baker
	Elvy proposed accepting the lowest estimate and initiating the work, seconded by Cllr Baker. Clerk to progress.	Clerk
	Clerk to contact MEC treasurer for an electronic copy of 2019/20 accounts.	Clerk
	• Further reports of blocked sewers, Underhill. Once again found to be the flushing	Olone
	of inappropriate materials. Cllr Sachse to discuss with the SODC engineer and	
	seek advice and report in Moulsford News.	Cllr Sachse
	Owner of land at Glebe Close contacted and will undertake maintenance. Clerk to	
	maintain occasional contact.	Clerk
9		
	No meeting since last MPC meeting.	
10		
	No meeting since last MPC meeting.	
11	. Playground Maintenance/Upkeep	
''	Cllr Baker had made contact with the chosen landscape consultant and reported	
	some progress had been made. A revised quote and specification is awaited.	Cllr Baker
12	. Reports/Correspondence/Other Matters.	
'-	From the clerk	
	Several enquiries received from members of the public over works ongoing at the	
	Beetle and Wedge and how they may impact the public highways land and trees.	
	The council asked the clerk to write to the new owner to clarify.	Clerk
	Cllr Simpson will enquire with SODC over trees status.	Cllr
	Another member of the public reported seeing raw sewage in the river. Referred Another member of the public reported seeing raw sewage in the river. Referred	Simpson.
	 to the environment agency which had received no such reports. Had been approached by a member of the public suggesting a voluntary litter pick 	Clerk
	in the village by her two daughters in support of Duke of Edinburgh's award	Clerk
	scheme applications. Offer gratefully accepted. Obtaining up-to-date advice from	
	SODC, Clir Elvy completed a detailed risk assessment. This along with safety	
	advice from SODC was forwarded and necessary paperwork will be completed	
	appropriately.	
	From Cilr Sachse	
	Asked who would be compiling the MPC article for the next Moulsford News. Cllr	
	Bryan will undertake.	Cllr Bryan
	A disrespectful posting in the informal village Facebook group prompted the	
	question of whether the council should take over the account. Cllr Sachse will set	
	up a formal parish council identity to make posts but it was felt inappropriate to	
	 take over the running of the group which had so far worked very well. Queried the status of the verges and hedges around the Underhill junction with 	
	the A329, which were now obscuring visibility. Clerk advised that verges were	
	parish council responsibility and are due to be cut soon. Hedges are the	
	responsibility of the householder to maintain.	
13	. RFO's Report/Budget	
'3	The numeric and narrative financial reports for the period since the May meeting	
	are attached herewith.	
	There was one receipt during the period, the OCC contribution of £383.04 to read side years sutting. The payments made were \$373.50 for \$320 feetway.	
	roadside verge cutting. The payments made were £373.50 for A329 footway clearing, £1392.38 to renew the council's insurance and £36 for a deferred	
	training payment. There was one inter-account transfer of £2,000.00 to cover the	
	insurance and other commitments.	
	Annual accounts of the council had been received from the internal auditor and	
	reviewed by all members. The meeting agreed they be signed as follows:	
	4. Annual governance statement approved by the council.	
1	5. Annual accounting statements approved by the council.	

	 Cllr Elvy queried under variances the difference between the anticipated election cost and the actual. Clerk advised the measure of variances in the annual return consider only variances between the previous year's and the most recent year's totals in only ten strictly prescribed areas (for example precept and total expenditure). Variances in internal forecasts and budgets are not considered and therefore do not form part of the paperwork supplied to the auditor. A returned cheque from the bank will be re-issued. Clerk will investigate why an earlier cheque was not credited to the account. 	Clerk
14.	 Cllr Bryan mentioned travellers who had set up camp illegally, on Goring recreation round. He said the total cost to remove them and clear the site was around £6,000. While there will be more feedback to come from the Goring experience, it prompted the question what preventative measures might be taken in Moulsford beyond the obstructive parking of vehicles as used in this case. Cllr Baker suggested strong removable posts to temporarily block the entrances to the recreation ground. It was felt a cooperative solution with other landowners in the village, and a clear plan of action, would be required. Cllr Baker said the basketball net in the recreation ground needed replacing. Cllr Partridge agreed to resolve. Given the importance of trees to the village, Cllr Baker will look into SODC's tree warden scheme. Cllr Elvy had been advised that an application for floodlighting may be forthcoming from Cranford School. Cllr Elvy reported progress on restoring cricket in the village in collaboration with Cranford School. The plan is for a family club, with Cranford School maintaining the pitch, beginning with a taster day in the summer. The hope is for it to be an inclusive activity involving all the village, not just the two schools. Cranford Head Dr Raymond will be asked to make contact with the remaining Moulsford Cricket Club principals with a view to cooperation. The clerk reported receiving a letter from a member of the public, highlighting a low-hanging tree which was party obscuring a footpath. Clerk will explore ownership/responsibilities and progress. 	Cllr Partridge Cllr Baker Cllr Elvy Clerk
15.	• Next meeting 7:30pm, Wednesday 8th July, 2020. The meeting closed at 9:42pm.	
	Signed: Dated:	

RFO Report - June 2020

Payments, receipts and balances for the period to 10th June, together with updated bank balances are shown below.

Transactions (since previous meeting)		Receipts	Payments	
Grass verge cutting (from OCC)		£383.04		
Transfer Deposit to Current Accts.		£2,000.00	£2,000.00	
Footway Clearing			£373.50	
Insurance Renewal			£1,392.38	
Training (from 2019)			£36.00	
	Total	£383.04	£1,795.78	

	Current	Projects	Deposit	Total	
Cash At Bank on 10th June, 2020	£2385.81	£6201.20	£5958.45	£14545.46	
Cash At Bank (Previous Meeting)	£1768.65	£6201.20	£7957.60	£15927.45	

- The full accounts for 2019/20 have been certified by the internal auditor as a true and faithful record (scanned page signed by internal auditor in accompanying paperwork).
- These need to be agreed and signed off by the Chair and RFO prior to submission to the external auditor, and these facts noted in the minutes, with minute references added to the AGAR paperwork.
- Does anyone else bar me have online access to the bank account? If not, will need to re-issue cheque for £72 to Rupert Elvin.
- Agree public access to accounts inspection period suggest 1st August 11th September

Stationety 0.00 0	00.00f 00.00f 00.000,f	00,007,00.00	00.001, 0 00.001 0 00.000, 2													00.0 00.0 00.0	00.0
Stationety Stationety Stationety Stationety Stationety Substitution	00.4£7,f 00.00f	00.80a,1 00.80a,0	00.001, 0 00.001 0 00.000, 2														
Stationety Stationety Stationety Stationety Stationety Substitution	00.4£7,f 00.00f	00.80a,1 00.80a,0	00.001, 0 00.001 0 00.000, 2													00.0	
Stationety Stationety Stationety Stationety Stationety Substitution	00.4£7,f 00.00f	00.80a,1 00.80a,0	00.001, 0 00.001 0 00.000, 2													UU U	0.00
Stationety Stationety Stationety Stationety Stationety Substitution	00.4£7,f 00.00f	00.80a,1 00.80a,0	00.001, 0 00.001 0 00.000, 2													00.0	0.0
Stationery Stationery 0.00 200.	00.4£7,f 00.00f	00.80a,1 00.80a,0	00.001, 0 00.001 0 00.000, 2													00.0	0.0
Subscriptions & Licences 200.00 2	00.₽£7,r	00.30a,f 00.3a	00.001, 0 00.001 0 00.000, 2													00.0	0.0
Stationery Cash C	00.₽£7,r	00.309,1	00.001, 0													00.0	0.0
Stationery Stationery 0.00 200.	00.₽£7,r	00.309,1	00.001, 0													00.0	2,000.00
Stationety Cacino	00.₽£7,r	00.309,1	00.027,1 0													00.0	0.0
Stationety Cacino	00.₽£7,r	00.309,1	00.027,1 0														
Stationety Co.00	-				00171											0.00	0.001
Stationety Cacionety Cac	08'081	77.17	92'991 7		72.00											72.00	0.878,1
Stationery 0.00 200.00					41.44											77.14	124.3
Stationery 0.00 200.00																00.0	0.0
Stationety 0.00 0			00'009													00.0	0.008
Stationety 0.00 0																00.0	0.0
00.00 00.00 <td< td=""><td></td><td></td><td>150.00</td><td>14.39</td><td>14.39</td><td>14.39</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>71.54</td><td>8.801</td></td<>			150.00	14.39	14.39	14.39										71.54	8.801
Skitionery 0.00 200.00 200.00	1	00.28	0 200.00		100.00	36.00										136.00	0.49
Skitionery 0.00 200.00 200.00		509.60	0 225.00		525.00											225.00	0.0
	00.0															00.0	500.0
□ Γ 1/3 XIU Σ 1/3 XIU Σ 1/3 XIU Σ 1 ⊕DED 1/0/4	3,908.82															1,954.41	t.436,1
Petry Cash	_															00.0	120.0
00.07 00.46 00.46 00.46 00.07																00.0	0.07
					00'071												
	4				120.00											120.00	0.08
Parish Council Insurance 11,363,11 1,400,00	_				201010	1,392.38										1,392.38	9.7
Highways Maintenance	384,04				373.50											373.50	G.874
	0010				00.3	00.8										30.00	0.64
00.0 00.0 00.0 services	00 0															00.0	0.0
0.001 0.501 150.00																00.0	0.021
Clerks PAYE 1,659.84 2,156.80 2,300.80	1,659.84	2,156.80	08,300.80													00.0	2,300.8
00.002 00.002 00.002 epinenance 00.000	200.00	200.00	0 200.00													00.0	500.0
00.00 00.00 00.00t e997 ifbuA	130.00	00.0	0 200.00													00.0	200.0
vision of the control	00.09	00.09	00.0													00.0	0.0
PENDITURE																	
8,7 40,867,81 04,808,02 48,828,81 9moonl listoT	16,523.54	20,503.40	p0.367,28 0	£6.569,7	0.33	75.8 <u>2</u> 4	00.0	00.0	00.0	00.0	00.0	00.0	00.0	00.0	00.0	8,122.03	£.737,4-
00.001 36.6743 00.0 sbnut9A TAV																00.0	0.001
Other contributions, grants etc.				00.00 /													
7,7 00.002,4 t 00.000,4 t 00.07,5 t 13,750.00																7,125.00	
0.1 00.1 6ase 1.00 1.00																00.0	0.1
OCC Contribution To Grass verge cutting 383.04 383.04 383.04						383.04										383.04	0.0
						42.00										213.00	
0.00 Committee Fundraising 25.00 0.00 25.00 25.00 0.00 25.00 0.00 25.00 25.00 0.00 25.00 2					00:0	00:0										00.0	
Albürment Rent Albü					0.33	65.0										96.0	
rish Council Adjustments 0.00 0.00 0.00 Ablotment Rent 130,00 0.00 0.00																00.0	
11.1	UU U	UU U	uu u U	1qA	May	unr	lut	6n∀	dəs	to0	VOM	ЭЭС	uer	Feb	Mar	UU U	
	1			λuγ	veM	will	141	νıιδ	405	₩	YOM	Joli	uel	403	YeM.		Actual
SOME 2018/19 2019/20 2020/21																2020/21	Predicted/
Detail Actual Predicted	leutoA	Actual	Predicted					5020						2021		Total	Variance